



 تقنيات الاتصالات الفضائية Space Communication Technologies	
Attention:	To whom it may concern
Date:	21/September/2020
From:	Space Commuincation Technologies LLC
Our Reference:	SCT-T-005-20 VSAT Terminals Field Managed Services

Tender No: SCT-T-005-20

Tender Title: VSAT Terminals Field Managed Services

Dear Sir,

Space Commuincation Technologies LLC (SCT) invites 'Bidder' to bid for the Services in accordance with the terms and conditions set down in the Tender Documents. If you are a successful Bidder you shall be required to enter into a Contract in accordance with the Form of Agreement.

The Tender Documents shall comprise the following Sections:

- T1** Invitation to Bid
- T2** Instructions to Bidders
- T3** Data to be provided by Bidders
- C1** Form of Agreement
- C2** HSE Requirements
- C3** Conditions of Contract
- C4** Scope of Work
- C5** Schedule of Prices
- C6** ICV Content

Only section T1 is provided; the other documents will be issued to interested Bidders that pay the Tender fee and submit confirmation of payment of the Tender Fee and the Bidder Data Sheet attached under Appendix 1 to the undersigned.

In the preparation and submission of the Tender, Bidder shall comply with the Tender Documents. SCT reserves the right to disqualify the Bidder if any of the requirements included in the Tender Documents are not met.

Yours faithfully,

For Space Commuincation Technologies LLC



تقنيات الاتصالات الفضائية
Space Communication Technologies

Space Commuincation Technologies LLC

SCT-T-005-20

VSAT Terminals Field Managed Services

T1, INVITATION TO BID



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1.0 Terms of Tender and Tender Overview

1.1 Terms of Tender

1.1.1 The terms and conditions applicable to this Tender Process are detailed in Sections T1, T2, and T3. T2, T3, C1 to C7 may only be available with the complete Tender Document following payment of the Tender Fee.

1.2 About SCT Company

1.2.1 Space Communications Technology LLC (SCT), has been mandated to proceed with the necessary procedures for the implementation of the Omani satellite project. All technical, operational and contractual works of the project have been assigned to the company in order to meet the Sultanate's requirements for satellite communications services.

1.2.2 This scope of works is designed to define the entire process required by SCT for the VSAT remote site maintenance services required for the deployment of VSAT end-user's connections.

1.2.3 The purpose of tender to assign VSAT remote field maintenance services to a capable contractor(s) who would shape accordingly his own familiar sources to achieve SCT goals in terms of quality services delivery and time responses as per key performance indicators description

1.2.4 The services would cover areas for VSAT remote sites in national land and sea, those remotes are owned asset or operated within SCT network

1.3 Description of the Service

1.3.1 Space Communication Technologies SCT is one of Oman Information Communication Technologies OICT Group companies in which its obligation to construct a nationwide satellite network connectivity & space technologies solutions as per given official license. This scope of works is designed to define the entire process required by SCT for the VSAT remote site maintenance services required for the deployment of VSAT end-user's connections.

1.3.2 Generally, the scope of work is in summary covers the following:

- Installation of VSAT Remote terminal (Outdoor Unit & Indoor Unit)
- Maintenance of VSAT Remote terminal (Outdoor Unit & Indoor Unit) would be supplied to the contractor for new installations.
- Provide terminal support relating to end user terminal placement, installation & minor works.
- Provide relative civils installation works for end user terminal installation.
- Provide terminal (cables, IDU & ODU) installation, configuration, testing, commission & reporting with other related minor works.
- Provide terminal (cables, IDU & ODU) Maintenance works.
- TT following & updates till closing
- Submission of site visit reports to SCT.
- Installation, Test & commission of user CPE (WiFi Modem or Hot Spot) if the work order cover it

1.2 The work includes install, commission & maintenance for some or all VSAT user terminal application types:

- Residential Broad Band
- Government Office/ Enterprises(Business Broad Band & Leased Lines)
- Mobile & Terrestrial Transmission Backhauling
- Man pack/Fast Deploy Terminal
- On Move/On Pos (optional job requirement for contractor)

Note: Government office can be a clinic centre, a school or a ministry branch office



1.4 Minimum Requirements to Participate in Tender

1.4.1 Technical Requirements –

Following is the brief description of minimum eligibility, capability, experience required in order to participate in the Tender:

- a) 3 years' experience on relevant telecom general network maintenance for main contractors category
- b) The bidder shall provide a confirmation letter for:
 - Ability to hold and maintain monthly stock buffer of minimum of 40 terminals with 10% associated spare parts
 - Ability to commence services within 1 week after remote installation, operation & maintenance training session(1 week training)& field force management system know-how session

2.0 Requirements to Collect Tender Document

2.1 Bidder Details Sheet

2.1.1 In order to correctly identify the Bidder and the Bidder's point of contact for this Tender Process, Appendix 1 shall be completed by the Bidder , scanned and forwarded to the following email SCT Tender tender@omansat.com before the Tender Documents can be released to the Bidder.

2.2 Tender Fee

2.2.1 The Tender Fee for this Tender is **RO 1000.00** / SME shall pay OR **300** (evidence of riyadah shall be provided)

2.2.2 The Bidder can make the payment of the Tender Fee either of the following options:

- a) Bank transfer to the following SCT account, which the transfer receipt must be presented in order to collect the Tender Documents:

Space Communication Technologies.
Bank : Ahli Bank SAOG (Oman)
Account: 5101-069421-001

2.3 Confidentiality Declaration

2.3.1 Prior to collection of the Tender Documents the Bidder shall sign the attached Confidentiality Declaration (Appendix 2). The Confidentiality Declaration must be completed, signed by an authorized person, stamped with the Bidders company stamp, scanned and forwarded to the following email tender@omansat.com before the Tender Documents can be released to the Bidder.

3.0 SCT Contact Point

- 3.1 All communication with SCT shall be through Clarification Requests, in writing and addressed to tender@omansat.com
- 3.2 No Clarification Requests shall be entertained after the Clarification Request Closing Date included in the table in Article 6.0 below

4.0 Tender Collection



4.1 Collection of Tender Documents

- 4.1.1 Once the Bidder Details Sheet, Confidentiality Declaration and confirmation of payment of Tender Fee requested in Article 2.3 above have been received, Bidder will receive the tender document

5.0 Bid Bond

- 5.1.1 To ensure conformance of the Tender, the SCT requires the Bidder to issue a Bid Bond in the exact format detailed in Section T3. The value of this Bid Bond shall be indicated in Section T3. The Bid Bond shall be forwarded to SCT as a separate envelop along the tender proposal and shall be submitted along the technical proposal submission. The Bid Bond shall be enforced in the event that Bidder fails to submit and substantiate a conforming bid or has failed to accept award of the contract or purchase order.

6.0 Outline Tender Process and Submission of Bid

- 6.1.1 The Technical Bid and the Commercial Bid are to be submitted at the same time.
6.1.2 The opening of the Technical Bid and Commercial Bid is the discretion of SCT.
6.1.3 The proposed Tender Process schedule is:

Activity	Date
Issue of T1-Invitation to Bid	21/09/2020
Tender Documents available for collection	22/09/2020
Final date for collection of Tender Documents	29/09/2020
Clarification Request Closing Date	4/10/2020
Bids Submission Date	14/10/2020

- 6.1.4 Bids to be submitted by 2.00 PM on or before Bid Submission Date.

7.0 Contract Award

In the event that SCT considers Bidder to be commercially a potentially successful competitor for the award of the Contract, SCT may subject Bidder to a further technical and financial evaluation. Only when a Bidder satisfies SCT technical, financial and commercial requirements will a Contract be awarded.



8.0 Appendix 1 – Bidder Details for this Tender

Contract/ Tender number	SCT-T-005-20
Contract/ Tender title	VSAT Terminals Field Managed Services
Full name of Bidder	
Postal Address	
City	
Country	
Website	
Office main tel. number	
Country of registration	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details (percentages and names, indicate where Omani)	- XX% - - XX% - - XX% -

Name of company and address to be awarded the Contract (if different from details above)

Full name	
Registered address	
City	
Country	
Office main tell number	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details (percentages and names, indicate where Omani)	- XX% - - XX% - - XX% -

Bidder's representative to which all Tender correspondence shall be addressed

Name of person	
Fax number	
Telephone number	
GSM number	
e-mail address	

Bidder's agent in Oman (if applicable)

Omani agent name	
Postal address	
Fax number	
Telephone number	
GSM number	
e-mail address	
Our Omani agent is permitted to pick up the Tender Documents on our behalf	Yes No, we will pick up the documents ourselves. No, please send the documents to my foreign address stated above.

Tender Fee is paid and receipt attached:

Tender Documents Received By:

Signature

Resident Card No.....



9.0 Appendix 2 – Confidentiality Declaration

The undersigned Having its principal office..... (The 'Bidder') hereby declares Space Communication Technologies ('SCT') to accept the following terms and conditions on which the Company is prepared to communicate to the Bidder certain Confidential Information pertaining to the Work under the above mentioned Tender as hereinafter defined.

9.1 Definitions

9.1.1 Confidential Information

shall mean all knowledge, data or information acquired by Bidder from, or disclosed to Bidder by the SCT, or on behalf of SCT, in connection with the Tender Documents, Clarifications and the Tender Process in writing, drawings, magnetic tapes, computer programs or in any other way, as well as all knowledge, data or information derived there from, to the extent that such knowledge, data or information at the time of such acquisition or disclosure is not either already in the unrestricted possession of Bidder or part of public knowledge or literature.

9.1.2 Confidential Record

Shall mean all Tender Documents, Clarifications and any other material containing Confidential Information.

9.1.3 Third Party

Shall mean any party other than SCT or Bidder.

9.2 Confidentiality

9.2.1 Bidder shall preserve and cause its employees to preserve the confidentiality of any Confidential Information.

9.2.2 Bidder shall not for any purpose other than the preparation and submission of a Bid

- disclose to any Third Party or enable any Third Party to note the fact that Bidder has been invited to submit a Bid and/or, if applicable, the fact that the Contract is awarded to Bidder;
- reproduce, copy or use, or disclose to, place at the disposal of or use on behalf of any Third Party or enable any Third Party to read, copy or use, any Confidential Information; except with the prior written consent of SCT.

9.2.3 The undertakings above shall continue insofar and for so long as the Confidential Information or Confidential Record in question has not:

- a) become part of the public knowledge of literature otherwise than through any act or default on the part of Bidder; or
- b) been disclosed to Bidder under an obligation to maintain secrecy by a Third Party (other than one disclosing on behalf of SCT) who could lawfully do so and who did not derive such Confidential Information or Confidential Record from SCT.

9.3 Copyright

9.3.1 The copyright in any Confidential Record shall, in the absence of any express provision to the contrary thereon, be vested in SCT. Copyright in any record containing geological or geophysical data acquired or generated by Bidder in connection with the Contract shall be vested in SCT.

9.4 Return of Confidential Record

9.4.1 If Bidder declines to submit a Bid or is notified that its Bid is unsuccessful, upon written notification thereof by SCT, Bidder shall destroy electronic copies and return all hard copy Tender Documents including Addenda and Clarifications to SCT.

9.5 Third Parties

9.5.1 Bidder shall ensure that if under the terms of this confidentiality agreement any of the Confidential Information comes to the knowledge and/or in the possession of any Third Party, Bidder shall



require from such Third Party that it shall abide by stipulations equivalent to those contained in this confidentiality agreement.

9.6 Validity

9.6.1 This Confidentiality Declaration shall be valid for a period of 5 (five) years from the date signed by the Bidder.

Agreed and accepted this

..... Day of..... 2020

And signed by a duly authorized person on behalf of the Bidder

(Signature)

Name: _____

Position: _____

For: _____